

WE'LL COME



YOUR
Guide

**TO FLAT 3, 12 LITTLE GATE STREET,
OXFORD OX1 1AN**

1 BEDROOM
1 BATHROOM

CITY CENTRE

HI-SPEED
INTERNET



Welcome

Welcome to our apartment! Thank you for choosing us for your stay, it's a pleasure and privilege to be your host. We hope you love it here as much as we do and make lots of lasting memories! Please make yourself at home!



Meet The HOST



HELLO FROM HANNAH!

Here at Spencer & Jackson we offer apartments in the heart of the city, perfect for business professionals, academics and travellers alike. We provide a 5 star service and are passionate about delivering a great experience. Please reach out to me if you need anything at all and we hope you have a wonderful stay!

Hannah



+44 203 947 9748

ENQUIRIES@SPENCERANDJACKSON.COM

Arrival & **CHECK IN**



Check In

4:00PM

The Key Safe is located at 11 Littlegate Street on the left side of the Norfolk House building. The Key Safe is black and is located directly beneath a silver Key Safe. The code to the Key Safe will be sent to you, as soon as the apartment is ready for you to check in.

Please ensure the Key Safe is locked and covered after you have collected your keys.

The entrance to the apartment building is at number 12 Littlegate Street. Please see the map above and picture below.

KEY SAFE



Check Out

11:00AM

On the day of your departure, please have a look at our check out checklist at the end of this guide and return the keys to the Key Safe, thank you!



WIFI

NETWORK

SKYYEYAX



PASSWORD

2aKXWL54zGzu

House **RULES**

01

NO SMOKING

Please no smoking or vaping inside the house. The Minut device will alert us of any smoke detected and you will be fined and removed from the property.

02

NO GUESTS

No unregistered guests outside of your reservation please.

03

NO PARTIES

Absolutely no parties or large gatherings of unregistered guests. Drug use and excessive drinking are prohibited. Disturbances to the neighbours will not be tolerated.

04

CLEANLINESS

Please take care of our property as if it were your own. Please clean and tidy up after yourself.

05

NO NOISE

Please no excessive noise, music or rowdy behaviour. The Minut device will alert us any excessive noise, which could result in a fine and your removal from the property.

06

DAMAGE

Please report any damage or malfunction to us right away, so that we can repair or replace the damaged item.





Emergency **INFORMATION**

EMERGENCY CONTACTS



Emergency Services | 999
Hannah | +44 203 947 9747
Spencer | +44 203 947 9748

FIRE BLANKET



The Fire Blanket is located in the top left hand cupboard above the sink

FIRST AID KIT



The First Aid Kit is located in the top left hand cupboard above the sink

HOSPITAL



The nearest hospital is John Radcliffe Hospital which is 3 miles away

**Headley Way, Headington,
Oxford, OX3 9DU**

Things TO KNOW

WI-FI



Complimentary Wi-Fi is available upon check-in.
Network Name: SKYYEYAX
Password: 2aKXWL54zGzu

PARKING



The closest 2 car parks are located at the Wesgate Centre (OX1 1TS) and the Oxpens Car Park (OX1 1RQ)

CLIMATE CONTROL



The apartment has an electric heating system for warmth and a Dyson fan to keep you cool

SHOWER



Remember to pull the cord "ON" in the bathroom to activate the electric power shower. Pull the cord "OFF" when you are finished

ROAD ACCESS



The apartment building is located on the corner of the road opposite the sign for Littlegate Street

SUPPLIES



Complimentary toiletries are provided on arrival, alongside tea and biscuits. Washing up liquid, Wash pods and soap is also provided

About The **APARTMENT**



This apartment comes with a spacious open-planned lounge and fully equipped kitchen, a Double bedroom with an ensuite bathroom and a front facing balcony with a seating area.



1 BEDROOM
1 BATHROOM

CITY CENTRE

HI-SPEED
INTERNET

Inside the **APARTMENT**

MASTER SUITE

Have a great night's sleep in the luxurious double bed, dressed with premium quality bedding and unwind on the adjoining balcony

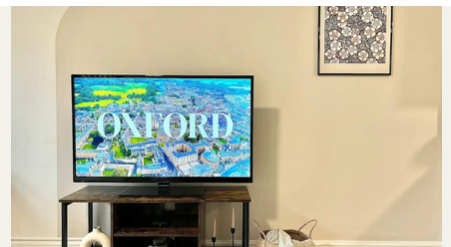
1 X DOUBLE BED



LOUNGE

Relax on the Sofa and enjoy your favourite TV shows and movies on the 50 inch TV, which includes SKY and the best streaming apps

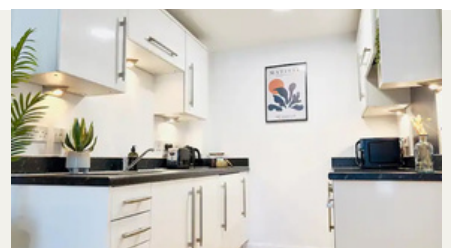
1 X SOFA



KITCHEN

Cook up your favourite dishes in our fully equipped kitchen which includes a cooker, fridge and washing machine

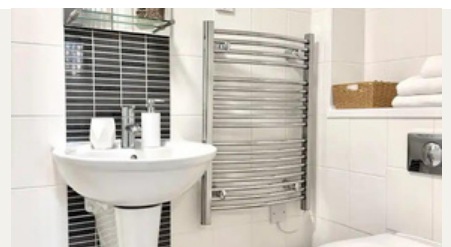
1 X COOKER, WASHER & FRIDGE



BATHROOM

Enjoy the eco-friendly shower and complimentary toiletries during your stay

1 X SHOWER





The KITCHEN

SOME THINGS TO KNOW

The kitchen comes fully equipped with a stove top, washer dryer and fridge freezer; with plenty of countertop space for your culinary creations

- Cooker Instruction Manual provided
- Washing Machine Instruction Manual provided
- Coffee Machine Manual provided. Instructions can also be found by scanning the QR code on the coffee machine

APPLIANCES & COOKWARE

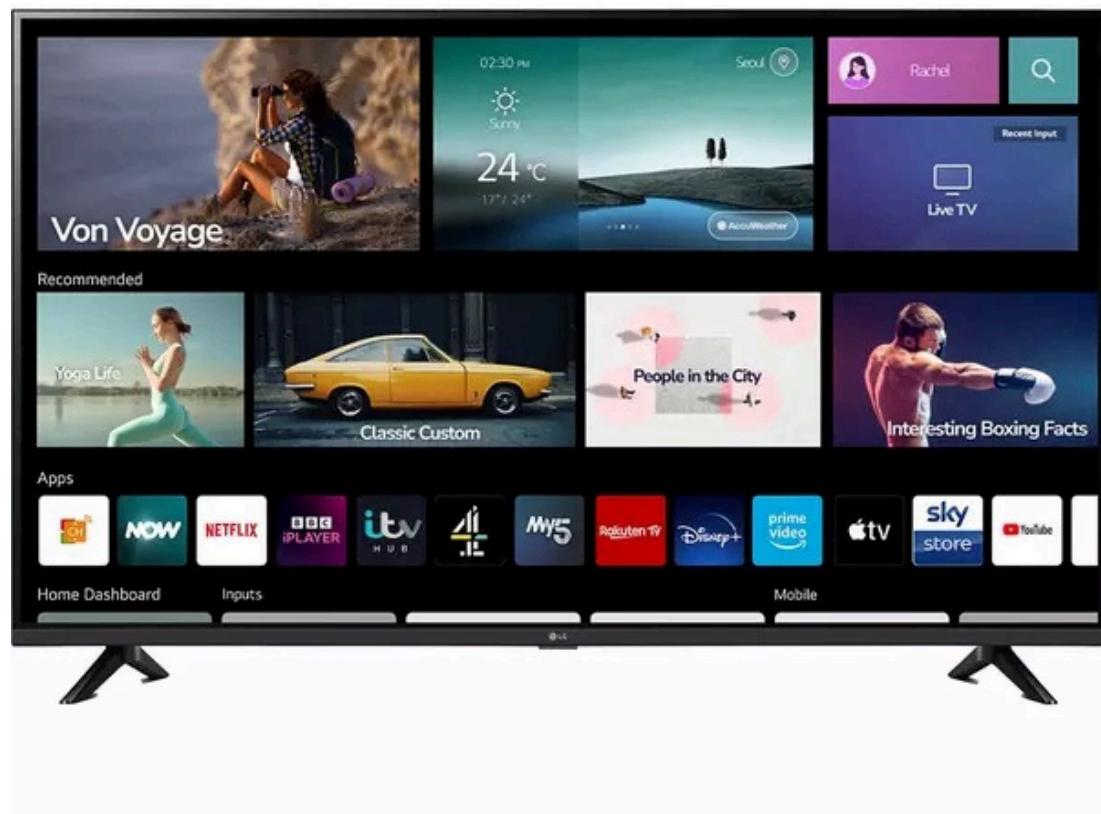
- Refrigerator / Freezer
- Electric Stove
- Oven
- Toaster
- Place Mats
- Coasters
- Microwave
- Coffee Machine
- Electric Kettle
- Sunflower Oil
- Salt & Pepper
- Dinnerware for 2 Guests
- Cutlery
- Pots, Pans & Bakeware
- Variety of Glassware
- Utensils



*Enjoy
Complimentary*

Tea, coffee & sugar
Basic condiments
Dish soap & dishcloths





Appliances & **ELECTRONICS**

TELEVISION

To turn the TV ON/OFF press and hold the power button. To turn the SKY TV Box ON/OFF press the power button on the remote once

CENTRAL HEATING

Ensure the switch next to the heater is turned "ON" and the red power light on the heater is "ON"

To turn the heating "ON", turn the dial on the Dimplex Thermostat to the "SUN" icon. To turn the heating "OFF", turn the dial to the "MOON" icon.

WASHER / DRYER

Instructions can be sent on request

HAIR DRYER & IRON

These can be found in the cupboard to the right of the washing machine, in the kitchen

COOKER

Instruction Manual provided

DYSON COOLING FAN

Instruction Manual provided

AND MORE...

- TV
- Sky TV Box
- Hair Dryer
- Coffee Machine
- Refrigerator
- Stove / Oven
- Toaster
- Microwave
- Kettle
- Heated towel rail

WASTE & Recycling



WASTE

The general waste bin is located under the kitchen sink on the left side. The main bin store is on the right of the building entrance. The code to enter the bin store is 6814. Please lock the padlock to the bin store when you exit.



RECYCLING

The recycling bin is located under the kitchen sink on the left side. The main bin store is on the right of the building entrance. The code to enter the bin store is 6814. Please lock the padlock to the bin store when you exit.



BIN STORE

Please empty both bins in the bin store when you check out. The code to enter the bin store is 6814. Please lock the padlock to the bin store when you exit.

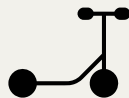


Getting AROUND



ON FOOT

The iconic Bonn Square is just a few minutes away. This is home to the fantastic Westgate shopping centre and numerous bars and restaurants



BY SCOOTER

There is an electric scooter dock directly opposite the apartment. These are a great way to get around the city



BY CAR

The closest 2 car parks are located at the Wesgate Centre (OX1 1TS) and the Oxpens Car Park (OX1 1RQ)



AIRPORT TRANSFER

There are airport transfer buses available from both Heathrow and Gatwick airports. The bus stop drop off and pick up point is just a few minutes away from the apartment.



NEAREST...

Your



GROCERY STORE

Tesco and Sainsbury's are located a few minutes walk away from the apartment

- 📍 Tesco, 75 St Aldate's, Oxford, OX1 1RA
- 📍 Sainsbury's, 21 Westgate, Oxford, OX1 1PA



PHARMACY

Boots is located a few minutes walk away from the apartment

- 📍 8-10 Cornmarket Street, Oxford, OX1 3HL



BARS & RESTAURANTS

The Roof Terrace is located a few minutes walk away from the apartment

- 📍 Westgate, Oxford, OX1 1TR



BEFORE

You Go

LINENS



Please leave beds unmade.
Please place used towels & dishcloths on the bathroom floor

DISHES



Please wash the dishes, cutlery and glassware before you leave.

FOOD



Please empty the fridge and cupboards of all open and perishable food products.

LIGHTS, TV & HEATING



Please make sure all of the lights and the heating are turned off. Please logout of all apps on the TV.

WINDOWS & DOORS



Please make sure all windows and doors are closed and locked.

KEYS



Please return the keys to the lockbox & message the host upon departure.



THANK *You*

Thank you for choosing to stay with us! It was a pleasure and privilege to host you. We hope you enjoyed your stay and come back again soon!

*Hannah
& Spencer & Jackson*

It would be amazing if you could leave us
a 5 STAR review on Airbnb!



10/10 on Booking.com